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| --- | --- | --- |
|  | **SUBMITTED BY:** | **SEND CHECK TO:** |
| YOUR NAME: |  |  |
| ADDRESS |  |  |
|  |  |  |
| CITY/STATE/ZIP |  |  |

AMERICAN CHEMICAL SOCIETY'S

NEW YORK SECTION, INC.

EXPENSE VOUCHER

**COMMITTEE/TOPICAL GROUP/EVENT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| --- | --- | --- | --- |
| Date | Description | Unit Price | Total |
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|  |  |  |  |
|  |  | Subtotal |  |
|  |  | Less cash advanced |  |
|  |  | Total owed to you |  |
|  |  | Total due |  |

I have not been or will not otherwise be reimbursed for the expenses submitted to NYACS.

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

#### Please attach receipts (Please tape small receipts to letter size paper before attaching to expense form).

**Mr. Frank Romano, ACS-NY Treasurer**

**2490 Sycamore Avenue**

**Wantagh, NY 11793-4418**