**ACS NEW YORK SECTION EVENT REPORTING**

**OVERVIEW:**

**1. Name of Event:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**2. Date of Event:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**3. Brief Description:**

**4. First Time Event:** Yes No

**5. Primary Contact:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**6. Category: Place an X next to no more than 5**

(Section) Governance National Meeting

Awards Professional/Leadership Development

Career Services Programming outside of Nat. Meeting

Chemists Celebrate Earth Day Project SEED

Chemistry Olympiad Public Outreach

Communications Regional Meeting

Education Science Cafes

Family/Spouse Activities Science Fairs and Festivals

Government Affairs Section Meeting and Event

Industry Senior Chemists

Joint Meeting Social/Networking

K-12 Teacher Student Member

Member Survey Supporting Activities

Minority Affairs Symposium

MPPG(Thematic Program) Women Chemists

National Chemistry Week Younger Chemists

National Lab Day

**7. Which Strategic Goals Does the Event Support: Place an X by all that apply.**

\_\_\_ 1. Provide Information

\_\_\_\_2. Advance Member Careers

\_\_\_\_3. Improve Education.

\_\_\_\_4. Communicate Chemistry’s Value

**PARTICIPATION AND ASSISTANCE**

**1. Supporting Committees: Place an X by no more than 5**

Awards Minority Affairs

Budget and Finance Newsletters/Publications

Career Assistance/Employment Nominations

Chemistry Olympiad Professional Relations

Continuing Education Project SEED

EHS Public Relations

Government Affairs Senior Chemists

Industry Relations Women Chemists

Long Range Planning Younger Chemists

Membership/Membership Retention

**2. Event Partners** (ACS) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**3. Event Partners** (Non ACS) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**4. Estimated Number of Volunteers**\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Members\_\_\_\_\_\_\_\_\_\_ Non Members\_\_\_\_\_\_\_\_\_\_

**5. Estimated Number of Hours Volunteers Spent**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**6. Estimated Number of Attendees**\_\_\_\_\_\_\_\_\_\_

 Members\_\_\_\_\_\_\_\_\_\_\_\_ Public\_\_\_\_\_\_\_\_\_\_

**7. Estimated Total Cost**\_\_\_\_\_\_\_\_\_\_

**8. Outside Funding or Support: Circle all that apply.**

IPG-LSAC LSAC Mini/NanoGrant

Division Grants No Outside Funding

Industry Other ACS Grants

In-Kind Donations IPG-DAC

Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**9. Event Coverage:** **Place an X by all that apply**

Email\_\_\_\_ Radio\_\_\_\_ TV\_\_\_\_ Web\_\_\_\_ Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**10.Event Promotion: Place an X by all that apply**

ACS Network\_\_\_\_ C&E News\_\_\_\_ Email\_\_\_\_ Newsletter\_\_\_\_Social Networking\_\_\_\_

 Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**EVALUATION:**

**1. Evaluate the success of the program on a scale from 1 to 10**. (1 being the least successful and 10 being the most successful.) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**2. What were the greatest success of this event:**

**3. Lessons Learned/Suggestion to improve this event.**